

MONKS KIRBY PARISH COUNCIL

NO. 1156

Minutes of the meeting held on Thursday 15th July 2021.

Meeting started at 7.30pm.

Attendees: Cllr. Woolliscroft (Chair), Cllr. Dent (Vice Chair), Cllr. Wright, Cllr. Partridge, Cllr. Dalby, WC. Cllr. Warwick, RB Cllr. Gillias, A Higgins (Clerk).

Apologies: Cllr. Clarke

Declarations of interest with regard to items on the agenda.

Cllr. Wright – non-pecuniary - planning application for school, Cllr. Woolliscroft – Non-pecuniary - planning application for school.

Public Participation Session with regard to items on the agenda (15 minutes).

A member of the public who has just bought 4 acres of land near to St. Edith's attended. They are looking to build an eco-house, interested in having a small-holding and possibly affordable housing. They attended to introduce themselves to the Council and answer any questions the Council may have.

Cllr. Woolliscroft discussed Affordable Housing and confirmed that previous surveys carried out have backed up that Monks Kirby needs affordable housing for younger and older residents. Approx. 6 yrs ago Monks Kirby Parish Council reached an agreement in principle for 6 houses. This offer did not proceed.

There was a scheme in place for part of the above site purchased - scrubland. Approx 1 acre. Cllr. Woolliscroft confirmed he has been in touch with The Housing Association and they said they would assist Monks Kirby Parish Council to put together a plan again if the Council wants to revisit this plan.

Monks Kirby Parish Council recorded their thanks to WC Cllr. Warwick and RB Cllr. Gillias for their support regarding the planning application on Fosse Way.

WC Cllr. Adrian Warwick

Policing

Coombe Abbey is holding a crime awareness day on Saturday 24th July from 10.00am to 2.00pm.

WC Cllr. Warwick confirmed there is a new Chief Constable in Warwickshire - Debbie Tedds. There is currently a school parking survey ongoing - this has been circulated on the Monks Kirby Whatsapp group already.

WC Cllr. Warwick confirmed there is a new PCSO (Police Community Support Officer) in place. The PCSO has already visited Monks Kirby and made contact with residents to discuss any concerns. The PCSO is currently investigating to see how he may be able to help Monks Kirby Parish Council with issues relating to speed signs and school parking

WALK-in clinics for covid vaccinations - ongoing.

Safer Neighbourhood Team.

The Safer Neighbourhood Team recently recovered goods (motorbikes and drugs) to the value of £100,000.

Magna park:

Highways England - Route Strategy - Cllr. Woolliscroft asked for assistance from RB Cllr. Gillias and WC Cllr. Warwick to confirm to Highways England that Monks Kirby Parish Council must be involved in this process.

RB Cllr. Tony Gillias.

A5 Partnership / Magna Park Liaison.

RB Cllr. Gillias confirmed that the above two Committees are feeding back into Highways England.

Working party of councillors.

RB Cllr. Gillias informed Monks Kirby Parish Council that a working party of Councillors had been tasked with looking at the Parish Councils in parts of the local urban area and report back to the town council - a report on this is due soon.

Rural Development Fund / Community Projects Grant.

RB. Cllr. Gillias confirmed that there are still funds available from the above projects. The Rural Development Fund closes on 3rd September 2021 - upto £10,000 per item is available. The Community Projects Grant has upto £3,000.00 available per item and closes on 3rd September 2021. A decision will be made on 8th November 2021.

Caravan Count.

A Caravan count of Travellers sites will be taking place in July.

Service station.

No news.

Planning - Pailton Radio Station.

Montilo lane - refused.

Planning - Old Telephone Exchange, Pailton.

There is a new planning application to turn the above into a residence. Local residents were unaware.

Pailton Club.

Owned by Trustees.

Meeting Dates.

Monks Kirby Parish Council discussed the possibility of new meeting dates.

Action: Clerk to liaise with all attendees to arrange.

Approval of Minutes of the meeting held on 17th June 2021.

Proposed - Cllr. Dent, seconded - Cllr. Dalby.

Matters arising from the approval of minutes of the meeting held on 17th June 2021.

Historical documents

Ongoing

Costs for speeding signs

Ongoing / PCSO offered assistance

Defibrillator training

Ongoing - delayed till safe to do so, due to Covid restrictions

Lights - Top & Bottom of Bell Lane

Ongoing

Cllrs details (emails) circulated on whatsapp

Completed

Open meeting

Postponed till safe to do so, due to Covid restrictions

Extension of Magna Park - zoom meeting - traffic - called by wcc

Scheduled for 19/07 - emailed councillors invitation

List of policies & renewal dates

Ongoing

Unity - do they have a record of who approved what payment

Ongoing

Review of financial process

HOLD till PKF Littlejohn have feedback on Audit

Review of internal systems

Completed

Road top of Brockhurst Lane to Cemetary - holes at side of road

WC Cllr. Warwick investigating

Update - not resolved

New finance sheet - Thank you letter to resident

Completed

Audit forms - send to PKF Littlejohn / send to councillors

Completed

WIX website - how could the council pay?

Ongoing

Planning R21/0429 - Ashton Lodge

Completed - clerk feedback by email 23/06/21

Tree - Millers Barn - obscuring street light - cut back.

Completed - thanks to cllr. clarke

Trees - after Bond End by bench - overhanging road

30/06/21 Reported FS-Case-345775181

Rubbish Bin opposite R. C. Cemetery

On agenda 15/07 for discussion

Whatsapp requests - wildflower sowing

Ongoing

Visibility splays - top of Monks Kirby La / Coal Pit La - cutback

Completed

Social media policy.

Ongoing.

Disaster plan

To be created.

Annual statement of our position with Salix

Ongoing.

Finance**Online payments for approval**

Proposed - Cllr. Partridge, seconded - Cllr. Woolliscroft.

Payee	Date	Invoice	Amount
E Hobson Lawn & Gardening Services (Fishponds Community Park)	29/06/21	29/06/21	£127.50
Creative Landscapes (Amenity mowing x4)	05/07/21	050721MKPC1	£920.00
T Washington (Expenses incurred for repair of SeeSaw in Fishponds Park)	Email 07/07/21		£65.48
T Washington (Charge for Wix - website hosting)	Email 07/07/21		£86.40

Payments to be discussed and agreed

£50.00 - St. Edith's - archway lamp - electricity consumption.

Proposed - Cllr. Wright, seconded - Cllr. Partridge.

Action: Clerk to raise payment details and liaise with contact.

Rubbish Bin opposite R. C. Cemetery (cost / discount / installation charge).

Council discussed options and agreed to purchase a 120 litre bin - Steel Derby Standard.

Rugby Borough Council confirmed a discount would be available making the purchase price £147.50 + VAT.

Proposed - Cllr. Partridge, seconded - Cllr. Wright.

Action: Clerk to confirm installation charge from Rugby Borough Council and inform Councillors. It may be possible to organise a working party to install the rubbish bin if the installation charge is too high.

Creative Landscapes.

Invoice not yet received but expected.

Cost will be for 1 mow = £230

Council agreed payment.

Proposed - louise, seconded bill

Bank Reconciliation.

Agreed and signed.

Lutterworth Area Community Projects Fund.

Speed detection signs - costs.

29 projects have been authorised and £334,000.00 has been paid to-date.

Council agreed to delay till the August meeting.

Action: Clerk invite PCSO to August meeting.

Neighbourhood Plan.

Next meeting to be held on Wednesday 21st July 2021.

A further grant has been agreed.

Planning

R21/0592 - Revel School - Replace Existing Windows & External Doors.

Monks Kirby Parish Council are concerned that any updates must be in keeping with surroundings.

Council agreed to support on a strict basis - as below.

Action: Clerk to feedback to Planning Officer as below:

Monks Kirby Parish Council has carefully considered this application and has concerns regarding building Block 2 which is a rare example of Arts and Crafts Movement architecture and is a landmark building in the Monks Kirby Village Conservation Area where its integrity demands that repairs should normally be undertaken using traditional materials.

Monks Kirby Parish Council is also aware that for the future of the school it is important that this building remains viable and that the use of traditional materials has implications for the maintenance of the building. Monks Kirby Parish Council also noted that use of non-traditional materials would have implications for the integrity of the building and its visual impact.

The Parish Council also acknowledges the Health and Safety issues involved.

Unfortunately, the application lacks detail, for example in the drawings and in the clarity of the Heritage and in the Design and Access Statements: for example what is the precise meaning of 'replicate the existing fenestration detailing **as close as possible** . . .' and 'the appearance of the new windows will be **similar** to the appearance of the existing windows'?

There is insufficient indication of the texture or finish which are crucial and can be judged only by visual examination of samples.

While supporting the principles of the application and fully supporting the long-term continuation of the Revel School, Monks Kirby Parish Council needs additional information in order to give the application its full support.

R20/10/62 - Fosse Way / Millers Lane.

This application was refused.

The applicant has six months to appeal.

Monks Kirby Parish Council agreed to continue to liaise with other local parish councils moving forward.

R21/0319 - Pailton Radio Station.

This application was refused on 14th May 2021.

Action: Clerk to email the Planning Officer - Monks Kirby Parish Council are concerned that they had not been informed and would like more info about what application was considered, why it was considered and why it was refused. Some confusion exists about there being two applications and what these were for.

Fishponds.

Cllr. Partridge confirmed that the SeeSaw has been repaired. Thanks to residents for their hard work and time. The See-Saw will need replacing long-term.

The Contractor is doing a good job on keeping the area tidy.

Cutting the hedge on the roadside.

The Contractor is unsure if they can do this - to be discussed with Cllr. Partridge.

Action: Annual Safety Visit - when due? Clerk to check the date and inform Cllr. Partridge.

Molehills near the footpath leading to the entrance - to be monitored.

Street Lighting.

Light at the bottom of bell lane - completed.

Light at the top of Bell Lane - shining into a property - ongoing. An incorrect alteration was made - not yet resolved.

Action: Cllr. Woolliscroft liaising with Hi-Lite.

Land Sales.

Action: Monks Kirby Parish Council agreed for Cllr. Woolliscroft to approach the person who purchased the land as above and the Housing Association.

New PCSO.

Action: Clerk to invite to August meeting.

Trees.

N/A.

Items for Round the Revel

Rubbish bin opposite R. C. Cemetery.

Land sales - Monks Kirby Parish Council are aware and monitoring.

Street lights - all street lights in Monks Kirby have now been converted to LEDs.

Action: Clerk to check Covid-19 guidance prior to the next meeting and liaise with Councillors regarding the Open Meeting.

Action: Clerk to put on the next meeting agenda - review street light maintenance.

Action: Clerk to contact e.on and remind them that all street lights in Monks Kirby have now been converted to LED

Items for the Website.

As above.

Parish Information (for information exchange only).

There was a second water main burst outside the Denbigh Arms. This resulted in flooding of the road and drains becoming blocked with sanded. Severn Trent fixed the issue and Warwickshire County Council cleared the drain. Initial repair not satisfactory. Water pressure had been increased which may have contributed to this problem.

Meeting closed at 9.25pm.