

## MONKS KIRBY PARISH COUNCIL

DRAFT No. 1181

**Monks Kirby Parish Council Meeting held on Tuesday 14<sup>th</sup> December 2021.**

**Meeting started 6.50pm.**

**Attendees:** Cllr. Woolliscroft (Chair), Cllr. Dent (Vice Chair), Cllr. Wright, Cllr. Dalby, Mrs. Alexa Higgins (Clerk), WC. Cllr. Warwick, RB. Cllr. Gillias.

**Apologies.**

Cllr. Clarke, Cllr. Partridge

**Declarations of Interest with regards to items on the agenda.**

Nil

**Public Participation Session with regards to items on the agenda (15 minutes).**

Nil

**WC Cllr Adrian Warwick.**

**First meeting parish panel re planning.**

WC. Cllr. Warwick reported that the first meeting of the North Rugby Parish Panel meeting had been held. This involved Councillors and Clerks from several local parishes, meeting to work with Rugby Borough Council to ensure their planning policy is adhered to and address concerns over Gypsy & Traveller sites.

**Covid Recovery Fund.**

This is Government money which is being allocated to help residents who have experienced further impacts of Covid e.g. additional costs incurred.

**Former Warwickshire Chief Fire Officer.**

WC. Cllr. Warwick reported that former Warwickshire Chief Fire Officer, Kieran Amos, died on 23<sup>rd</sup> November after a short illness, with his family at his side. He joined Warwickshire Fire and Rescue Service in April 2019 after a career in the fire sector that had spanned nearly 30 years in a range of roles, starting with the Surrey Fire Brigade and rising through the ranks with his final role as Assistant Chief Fire Officer before joining Warwickshire as Chief Fire Officer. He stepped down from this role in July of this year.

**RB Cllr. Tony Gillias.**

**Gypsy & Traveller Sites.**

RB. Cllr. Attended the first meeting of the North Rugby Parish Panel meeting as above. A meeting with Rugby Borough Council will be held in January / February and this will be attended by the Chief Planning Officer together with a Barrister, to provide legal guidance on what can and cannot be done.

**Rugby Borough Council Business Recovery Grant.**

This grant is for businesses affected by Covid and RB. Cllr. Gillias reported that there have been a number of applications received. Four applications have been approved with an average of £24.5k available. Sixteen further applications are in progress with an average of £38.5k for each one. This grant will protect 74 jobs. £116k available – closes March 2022 – and further information can be obtained by contacting Abbey McCartney at Rugby Borough Council.

**Cityfibre.**

A former Councillor, Leigh Hunt, has secured a position with Cityfibre. Lee will be responsible for rolling out the fibre infrastructure for nine towns. A sum of £20m is available to the Rugby area for this.

**New Digital System for Waste & Recycling Management.**

Access to funding for a new digital system to help with waste & recycling management – registering for waste services etc – under discussion.

**Street Cleansing Team.**

RB. Cllr. Gillias confirmed he had met with the street cleansing team after complaints had been received. The Head of Department and the key operator are working on a policy as at present the machine used cannot access certain areas on roads.

**Service Station A5.**

Cllr. Dalby asked RB Cllr. If there was any further update.

RB. Cllr. Gillias to investigate and feedback to Monks Kirby Parish Council.

**Approval of Minutes of the meeting held on 9<sup>th</sup> November 2021.**

Proposed – Cllr. Dent, seconded – Cllr. Wright.

**Matters Arising from the approval of Minutes of the meeting held on 9<sup>th</sup> November 2021.**

Cllr. Wright confirmed that drains in Brockhurst Lane were jetted on 30th November.

**Action:** Cllr. Dent to contact Warwickshire County Council representative that attended a meeting in Monks Kirby for an update on actions.

**Correspondence**

Clerks & Councils Direct

LCR Magazine

Countryside Voices

In circulation file.

**Letter – effective 31/12/21 – resignation of Cllr. Wright**

Cllr. Wright thanked the Councillors for support received during her many years as a Councillor. Cllr. Wright will resign from her post as Councillor with effect from 31<sup>st</sup> December 2021.

Cllr. Woolliscroft thanked Cllr. Wright for her many years of service to Monks Kirby Parish Council and the community.

RB. Cllr. Gillias thanked Cllr. Wright for her service.

**Action:** Clerk to put on agenda for January meeting.

**Finance - Receipts.**

Rugby Borough Council – Grant – Fishponds Equipment - £2,000.00.

Trustee's of Lady Mary's Home – Grant for part funding of Fishponds park improvements - £2,500.00 (cheque received but not yet banked).

**Finance – Bank Reconciliation**

This was emailed to all Councillors today. Cllr. Dent signed a printed copy, for audit purposes.

**Finance – Online Payments**

Proposed – Cllr. Dalby, seconded – Cllr. Dent.

| Payee   | Date     | Invoice       | Amount    |
|---|----------|---------------|-----------|
| A Higgins.<br>Clerk's salary Oct – December 2021            | 14/12/21 |               | £720.51   |
| A Higgins<br>Clerk's expenses Oct – December 2021           | 14/12/21 |               | £92.20    |
| Wicksteed Leisure Ltd<br>Accompanied inspection             | 18/11/21 | 0000815938    | £103.20   |
| Creative Landscapes<br>Amenity mowing completed<br>11/10/21 | 24/11/21 | 24112021MKPC4 | £230.00   |
| E Hobson<br>Work on Fishponds Community<br>Park             | 29/11/21 | November 2021 | £148.75   |
| Yourlocale Ltd<br>Locality funding – evidence<br>gathering  | 05/12/21 | YL/MKPC/005   | £1,800.00 |
| Cllr. Dalby<br>Work on Fishponds Community<br>Park          | 14/12/21 |               | £50.00    |

**Finance – Precept & Budget.**

Cllr. Woolliscroft and Cllr. Dent met and went through the budget & precept figures. The suggested precept is £10,224.00.

Street lights are updated completely. Some funds may be needed to cover the appeal of the Gypsy & Traveller site on Fosse Way.

Precept & Budget proposed – Cllr. Dent, seconded – Cllr. Dalby.

Action: Clerk to submit Precept request to Rugby Borough Council and confirm back to Monks Kirby Parish Council.

Cllr. Woolliscroft thanked Cllr. Dent and the Clerk for help received.

**Finance – Cheque**

Village Hall – rent of for meetings.

A total of 23 Hours @ £6.50 per hour was recorded = £149.50.

(Two additional meetings were paid for, that were missed out on the publication of the agenda for this meeting)

Proposed – Cllr. Dalby, Seconded – Cllr. Dent.

**Planning**

**21/02057/REM.**

Approval of appearance, landscape, layout and scale in respect of the central part of Zone A/B (MPS8) at the Magna Park South, Lutterworth development (ref 15/00865/OUT)

**Action:** Clerk to feedback to Harborough District Council that Monks Kirby Parish Council are in favour of this application.

**R21/1146 – Stave Hall Farm, Fosse Way**

Change of use of building used as kennels to no. 1 residential dwelling  
And

**R21/1153 – Stave Hall Farm, Fosse Way**

Variation of Condition 17 of R19/0143 – Change of use of land and existing kennels to recreational fishing lake with associated accommodation and facilities.

Monks Kirby Parish Council agreed to discuss these today as feedback is required before the next meeting.

**Action:** Clerk to feedback to Rugby Borough Council that Monks Kirby Parish Council support both applications, the removal of condition 17 and also the continuation of permission granted on r19/0143

Proposed – Cllr. Dent, seconded – Cllr. Dalby.

**Chair's monthly meeting with Rugby Borough Council.**

Cllr. Woolliscroft had previously circulated an email to all Councillors regarding the current position with Rugby Borough Council.

These monthly meetings originally started in connection with the Neighbourhood Plan and were extended to cover any issues as necessary.

These meetings have been cancelled by Rugby Borough Council, quoting a lack of manpower and resources.

Monks Kirby Parish Council are still able to communicate with the current contact regarding the Neighbourhood Plan.

Cllr. Woolliscroft had previously emailed Rugby Borough Council regarding the Gypsy & Traveller sites – no acknowledgement received for email from MKPC.

Monks Kirby Parish Council are awaiting a response following a meeting between the Chief Planning Officer and the Development & Enforcement Officer.

Once a notice of appeal has been issued the Chief Planning Officer will designate a Planning Officer to act as lead. Monks Kirby Parish Council will then have contact with this Planning Officer.

RB. Cllr. Gillias commented that he would like to see a team of planners being involved in applications, rather than solely one Planning Officer. Historical information is not being taken into account when a Planning Officer picks up a new case.

**Street Lighting – Maintenance Contract – Western Power.**

**Action:** Clerk to email Western Power and check on progress.

Monks Kirby Parish Council would like a revised maintenance plan backdated to when the LEDs were fitted.

**Village Hall Lease – Ratification of decision made on 15/11/21.**

1. Proposal – Council agreed to delay signature of lease, in order for changed details of lease to be investigated, regardless of immediate effect on grant monies.

Proposed – Cllr. Wright, seconded – Cllr. Dalby.

Monks Kirby Parish Council voted and agreed unanimously on this decision.

2. Council agreed to register Village Hall as Community Asset.

Proposed – Cllr. Woolliscroft, seconded – Cllr. Wright.

All Councillors in attendance agreed.

**Action:** Clerk investigate process of registering Village Hall as a Community Asset.

**Role of Clerk & RFO.**

**Action:** Clerk to contact applicant and ask if they could meet Councillors at 6pm on the day of the next meeting, for a preliminary interview.

**Action:** Cllr. Woolliscroft to email Councillors and confirm who would be available to attend this meeting.

**Traffic.**

**Resident's email**

**Action:** Clerk to acknowledge email and confirm to resident that discussions concerning the speed limit are ongoing (and add to January 2022 agenda)

**Action:** Clerk to add to January agenda.

**Action:** Cllr. Dent to talk to dog walker regarding concerns for her safety.

**Warwickshire Search & Rescue**

Warwickshire Search & Rescue have asked for locations to be nominated that could be allocated as meeting points, in the event of an emergency.

Action: Cllr. Dalby to talk to the Denbigh Arms to see if they would be amenable to their Car Park being suggested.

**Increase in HGV Traffic**

Monks Kirby Parish Council had received an email from a resident reporting concerns over news of increased HGV traffic.

**Action:** Clerk to contact resident and confirm that if in the future Monks Kirby Parish Council are alerted to any road closures / diversions that may affect the roads, they will inform the resident and would ask that this information be passed on to other interested residents.

**Queens Diamond Jubilee Grant Community Fund.**

Monks Kirby Parish Council discussed and agreed not to pursue.

**Fishponds – Inspection.**

**Action:** Cllr. Partridge to feedback to council.

**Defibrillator Training**

**Action:** Clerk to publicise training videos available on The Circuit's website, to the website and whatsapp group for Monks Kirby Parish Council. \

**Items for Round the Revel / Website / Whatsapp / Noticeboard.**

The circuit videos – as above

Note of thanks to Cllr. Wright for her service as a Councillor.

**No. 1186**

**Parish Information** (for information exchange only).

**Action:** Clerk to report water leak between numbers 11-13 Brockhurst Lane - to Severn Trent.

**Meeting closed at 8.50pm.**