

MONKS KIRBY PARISH COUNCIL

Minutes of meeting held on Thursday 19th November 2020.

No. 1095

Meeting started 7.30pm.

Present.

Cllr. Washington (Chair), Cllr. Woolliscroft, Cllr. Wright, Cllr. Payne, Alexa Higgins (Clerk), RB Cllr. Gillias, Cllr. Dalby, WC Cllr. Warwick, Cllr. Partridge

Apologies

nil

Declarations of Interest with regards to items on the agenda.

nil

Public Participation Session with regards to items on the agenda (15 minutes).

WC Cllr Adrian Warwick.

Unitary Authority.

Warwickshire will not be in the first tranche. It will be a couple of years before any further action. This will bring financial pressures. Covid has already put pressure on the County and Borough.

Decisions around funding will have to be made.

Laptops for Learners.

WC Cllr Warwick confirmed that the Council has repurposed 1,200 laptops for learners at home - young people who can't get into the classroom.

Warwickshire Welfare Fund.

Warwickshire County Council has run Warwickshire Welfare Fund for a long time - this is aimed at anybody in need and provides help with food, bills - also for people in general in need.

Excess Christmas Decorations.

The Welfare team has started a scheme for young people leaving supported care. They are asking for excess xmas decorations to be donated.

Action: WC Cllr. Warwick to forward details to the Clerk - to be shared via Round the Revel / Website / Noticeboard / Whats app.

RB Cllr. Tony Gillias.

Covid-19.

Revel & Binley wood ward has reported higher than average cases - over 500 in 100,00 in the last 3 weeks.

Town Hall is issuing targeted information to find ways of communication with parishes and communities - via Clerks.

Action: RB Cllr. Gillias to find further details and forward to Monks Kirby Parish Council. WC Cllr. Warwick reported that some area figures are distorted as they are happening in industrial units. Need to find out exactly where transmission is taking place.

Rugby Borough Council Restructure.

Rugby Borough Council is currently going through a restructure and the council are expected to vote on this within the next couple of weeks.

Houses of Parliament.

RB Cllr. Gillias reported that there is an all party Beer group within the Houses of Parliament and that there are Pub Hero Awards. RB Cllr. confirmed he has nominated The Denbigh Arms for their support of the community during the Coronavirus crisis.

Fosse Way Layby - Suspicious Activity.

RB Cllr. Gillias announced that there have been reports from a local farmer of suspicious activity in a layby on the Fosse Way (Coalpit Lane). This has been reported to the Police.

Apple Robbery on the M1.

RB Cllr. confirmed that there had been a £5m robbery of Apple equipment near the M1 recently and that a vehicle used in this incident had been dumped near the White Lion Pub in Pailton. RB Cllr. Gillias confirmed he had assisted the police with their enquiries.

Whitehall Recreation Ground.

RB Cllr. Gillias confirmed that money is being spent on the Whitehall Recreation Ground where a purpose built skatepark / BMX facilities are underway.

Service Station.

RB Cllr. Gillias confirmed that there is no further news on the above planning application. This has been held up as the Council are not at present able to get back into the Council Chamber.

Cllr. Woolliscroft raised his concern as normally archeological surveys happen after permission has been granted.

WC Cllr. Warwick confirmed that as this is a Major Application it has been allocated 13 weeks, instead of the normal 8.

Remembrance Sunday 2020.

RB Cllr. Gillias informed the Council that on Remembrance Sunday a video was made of him tolling the tenor bell. The Bell weighs 1 & ¼ tons, is tuned to the note of D and was cast by Hugh Watts of Leicester in 1618. This was in memory of those past villagers who laid down their lives in the World Wars.

Action: RB Cllr. Gillias to forward the video to the Clerk who will upload this onto the website of Monks Kirby Parish Council.

Approval of Minutes of the meeting held on 15th October 2020.

Proposed - Cllr. Woolliscroft, seconded Cllr. Wright.

Matters Arising from the approval of Minutes of the meeting held on 15th October 2020.

Trees

Willow – Bell Lane.

16/10/2020 2 Willow trees – Kay’s property + next door. Both have been cut back and do not pose a hazard.

NS&I

Close Account

Form from NS&I requires signatures of Councillors – agenda November meeting

R20/0805

Cables associated with Streetfields Solar Farm

20/10/2020 Clerk emailed Erica Buchanan – council have no objection

Neighbourhood Plan

Grant of £10k

19/11/2020 Grant confirmed from Groundworks – awaiting receipt in Unity Trust Account.

Sandy Lane

Hedge

21/10/2020 Tim confirmed this has already been cut back

Government Planning Consultation.

Cllr. Gillias to forward MKPCs response to local councils

21/10/2020 Tony confirmed he would do this – emailed councillors to let them know.

R20/0656

Ashton Lodge

30/10/2020 Clerk feedback that council supports with conditions that music stops at 12am and equipment is used to cut out sounds if reach a certain level – as previously agreed by RBC and previous owner

Wicksteed annual inspection

Completed. Invoice to be authorised at November meeting

Street Lighting.

Clerk to inform power company of change to LED lights

15/11/2020 WP confirmed they have all the details of new lights

Street Lighting.

Clerk to inform eon of change to LED lights for maintenance

19/11/2020 eon confirmed they have details and quarterly invoice will be £26.97

Fishponds hedge

Cutback as agreed at October meeting

TBC

Correspondence.

Clerks & Councils Direct available and with Clerk.

Finance.
Payments for approval.

Payee	Invoice No.	Item	Amount
Cllr. Dalby	002	Work on Fishponds	£50.00
Proposed Cllr. Payne. Seconded Cllr. Woolliscroft.			
Hi-Lite Electrical Limited	745	Monks Kirby Parish Council Lighting numbers complete x 23 - £250.00 ea.	£6,900.00
Proposed Cllr. Woolliscroft. Seconded Cllr. Payne.			
Wicksteed	0000812042	Accompanied inspection / detailed analysis of risk – Fishponds Community Park	£127.20
Proposed Cllr. Washington. Seconded Cllr. Partridge			

Receipts.

Payer	Invoice No.	Item	Amount
23/10/2020 Warwickshire Police Community Fund	n/a	Grant - Fishponds	£7,500.00

Council noted Financial Report for November as issued by Clerk.

NS&I

Signatures needed to close account and transfer to Unity Trust

Action: Clerk to liaise with Cllr. Partridge and Cllr. Wright.

Unity Trust – Process for Authorising Payments

Action: Clerk to put together instruction sheet and circulate, with assistance from Chair.

Clerk’s Annual Review & Salary

Clerk’s Annual Review.

Chair and Clerk recently completed Clerk’s appraisal - this was recorded and circulated to the Councillors.

Council accepted the review as an accurate record.

Proposed - Cllr. Washington, seconded Cllr. Payne.

Clerk’s Salary.

Cllr. Washington confirmed that the Clerk’s original salary point was incorrect - this has now been increased to scale point 25 at the new rate.

Budget & Precept

Chair and Clerk met recently to discuss both the Budget and Precept..

The Budget and precept do not have to be signed off yet - this will happen at the Council’s December meeting.

The Council have provisionally agreed a budget £9,650 - their proposal is to claim this as the precept. This will be a 6.3% increase on last year.

Street lighting - cost of electricity to be confirmed before the Budget and Precept are fully confirmed.

Action: Clerk to put street lighting costs on the agenda for the December meeting.

No. 1101

Action: Monks Kirby Parish Council discussed the draft budget and agreed that there are a few figures to be finalised. Final version and precept proposal to be put on December agenda.

Cllr. Woolliscroft proposed that the Council records a figure of 0 for street light maintenance for next 5 yrs - Council agreed.

Seconded by Cllr. Dalby.

Data Saving & Sharing – Risk Assessment

Clerk proposed to Monks Kirby Parish Council that Google is used for producing, saving and sharing documents. Google is a really easy to use system, information is shared to the cloud and documents can be shared and accessed by multiple people. Village Hall Committee is using Google and have confirmed it works well.

There will be instances where Word and Excel may still need to be used but Council agreed to use Google moving forwards.

Proposed Cllr. Woolliscroft, seconded Cllr. Partridge.

Lutterworth Area Community Projects Limited.

Applications can be made in every quarter.

Village Hall – Project to Remove Central Pillar

Cllr. Washington proposed that Monks Kirby Parish Council support this application, as the leaseholder of the Village Hall.

Action: Cllr. Washington to feedback to the Village Hall Committee.

Action: Cllr. Washington to ensure that there is liaison with the owners and that they are happy to proceed.

Speed Detection Signs

The Council discussed if this would be a good opportunity to apply for money for speed detection signs?

Action: Chair to put a draft bid together for speedsigns and circulate to the Council.

Neighbourhood Plan, Grant and First Meeting.

The initial meeting was held this week. Four residents of the village attended as well as a few members of the Parish Council. An external advisor ran the meeting.

Follow-up actions will be carried out and the Clerk will liaise with all parties regarding sharing of information and further meetings.

Minutes of meetings will be available via the Parish Council website.
The Grant (£10,000) is expected to be paid within the next week

No. 1102

Planning.

R20/0654 – Honeysuckle Cottage, 26 Bond End, Monks Kirby.

Erection of a two storey rear extension

Action: Clerk to feedback to Rugby Borough Council that Monks Kirby Parish Council support this application.

R20/0826 – Honeysuckle Cottage, 26 Bond End, Monks Kirby

Listed building consent for erection of a two storey rear extension

Action: Clerk to feedback to Rugby Borough Council that Monks Kirby Parish Council support this application.

R20/0816 – 7 Brockhurst Lane, Monks Kirby.

Two storey and one storey extension to rear of elevations of dwelling house.

Councillors to read through application and feedback to Clerk.

Action: When Clerk has feedback from all Councillors to feedback to Rugby Borough Council that Monks Kirby Parish Council support this application

Hedges.

Millers Lane - ongoing. Face to face meeting required. Not possible at present.

Fishponds.

Cllr. Partridge confirmed that the new play equipment has been ordered. An on-site meeting is scheduled for 10th December and work is to commence Spring 2021.

Safety inspection has been completed and Cllr. Partridge met with the representative from Wicksteed. Wicksteed confirmed that the equipment has not deteriorated further, since the last inspection.

Cllr. Partridge confirmed that some of the big stepping posts are now rotten and a quote is being obtained from Wicksteed. Cllr. Partridge to then speak to the contractor to see if they can assist with making posts which would be more cost effective.

Proposed Cllr. Partridge, seconded Cllr. Washington.

Cllr. Partridge confirmed that a generous anonymous donation of £50 had been received towards the Fishponds Community Playground.

Action: Cllr. Partridge to give this money to the Clerk, who will then make the deposit to the bank.

Action: Clerk to produce thank you letter, on behalf of the Council, to the donor.

Historical Records.

Ongoing - awaiting end of lockdown

Street Lighting.

Cllr. Woolliscroft confirmed that the last four lights to be transferred to LED bulbs now have 2 lights on each pole - this is part of the switch over process.

When the final invoice has been received from Highlite, both invoices will be submitted to Salix for reimbursement as per the grant. Standing orders for repayment will then need to be set-up.

Trees.

Nil.

Big tree past Denmark Villas - cable running through - telephone?

Action: Cllr. Washington to visit site and inspect - then let Clerk know so that the telephone company can be contacted.

Items for Round the Revel.

Donation towards fishponds.

Warwickshire County Councils request for xmas decorations.

Covid-19 - thank people for their efforts and to please remain diligent and keep safe.

Neighbourhood watch - now operating on whats app - anybody wanting to join please contact the Clerk who will put you in touch with the relevant person.

Parish Information (for information exchange only).

Cllr. Dalby confirmed that there is a large puddle that appears by the electrical substation when there is heavy rain. This puddle is very slow to disappear and may be as a result of a problem with a drain.

Action: Clerk to inform Cllr. Gillias.

Burglary - Miller's Lane.

A Container has been broken into on Miller's Lane twice recently.

Brockhurst Lane - Flooding.

Brockhurst Lane and flooding in heavy rain - where drains had been tarmaced over previously. Council to be aware.

Land top of Miller's Lane - Fosse Way.

Cllr. Woolliscroft confirmed that this site is being cleared. Council to monitor as had previously voted against development.

Cllr. Washington informed attendees that there is an opportunity to put a Christmas tree on the village green as a result of an offer of donation of spruce.

No. 1104

Cllr. Woolliscroft urged caution of putting up of and taking down of tree e.g H&S Insurance.

Action: Cllr. Washington to confirm height of tree and then talk to WC Cllr. Warwick re possible concerns.

Meeting closed 9.07pm